

Leasing real estates and lands belonging to the Jordanian Hijazi Railway Corporation

Estimated Time	Location	Estimated Fee
Per real estate to be rented	Divan Department in the Public Administration at Amman Station	Per real estate type

Description:

This service includes leasing buildings or lands within the Jordanian Hijaz Railway assets.

- A lease contract is signed in case of renting a standing building or using a vacant piece of land, and it is not entitled to build any construction thereon.
- Real estate occupancy contract is signed if there is no occupancy permit for that property.
- A temporary occupancy contract is signed in case of leasing a property or piece of land, so that the Jordanian Hijaz Railway can terminate that contract when necessary.
- An agreement contract is signed in case of extending water line, sewerage, electricity cable, telecommunication cable and so on within the establishment territory.

Conditions for obtaining service	Per concluded contracts
Notes	None
Partner institutions	None
Procedures	<ol style="list-style-type: none"> 1. Submitting a requisition to the General Administration Divan indicating the location of the property or the plot of land, or the extensions, the purpose of lease and the date of its commencement. 2. If the property to be leased is standing, the transaction shall be transferred to the Investment Committee. If it is a piece of land, it shall be transferred to the Lines Section/ the Planning Directorate to study it and then transfer it to the Leasing Committee. 3. The General Director's decision. 4. If approved, it shall be transferred to the Directorate of Investment and Property to organize the contract. 5. The contract shall be signed by the applicant and the General Director.

Required Documents	Valid personal ID card
Persons benefiting from the service	Citizens
Files	None